

Getting Started for TACs: CJIS Online and nexTEST Security Awareness Training

NCSBI has purchased **two programs** to provide agencies with electronic recordkeeping for Security Awareness Training instead of maintaining multiple paper lists for audit review. DCI Users will use **nexTest**. Non-users, agency IT, vendors and personnel receiving or having access to criminal justice information will use **CJIS Online**.

1. Go to <https://evolve.ncdci.gov/>
 - VPN is not required for any of the Security Awareness Training programs.

2. Select **CJIS Training** for instruction manuals on **nexTEST & CJIS Online**. Programs offer 'Help' options on all screens. Training for these systems is self-guided.



3. DCI Certified Users will select **nexTEST** for Security Awareness Training



4. Agency non-users, agency IT, vendors and any other personnel receiving or having access to criminal justice information will select **CJIS Online**.
 - CJIS Online will allow TACs to set-up/check agency non-users, agency IT, vendors and any other personnel receiving or having access to criminal justice information.



5. Follow instruction manual to sign in to **nexTEST & CJIS Online**. Your sign in password will be **NCtempPASSWD1**.

Note: A test is now mandatory after completing Security Awareness Training.

****As of January 1, 2017 it is mandatory that agencies begin implementing these programs as employees/vendors are due for Security Awareness Training (within six months of initial assignment and every 2 years thereafter).****

Questions: SATHelp@ncsbi.gov